

welcome

Akelius Sweden



checklist – moving in

In advance of moving in you need to

- ☐ set up home insurance
- ☐ sign an electricity supply contract

On the day of moving in you should

- ☐ make sure that the apartment is clean and in good condition
- ☐ check your evacuation routes
- ☐ check your smoke alarms



Welcome to the building,
we hope that you will feel at home.

contact Akelius

Contact Akelius through the Tenant portal.

The notice board in the entrance hall provides telephone numbers to

- Service Center
- Maintenance Department
- maintenance emergency line
- disturbance helpline
- Anticimex, pest control
- car parking services

Service Center
010-722 31 00
service@akelius.se

Akelius' website
akelius.se



your personal data

We handle your personal data in accordance with the General Data Protection Regulation, GDPR.

your rent

Pay your rent in advance, preferably through

- electronic invoice, contact your bank
- direct debit, the application form is on our website

TV and broadband

The property is connected to Telia's fibre network.

TV channels are included in the rent.

Contact Telia if you have questions regarding

- TV and broadband
- TV box codes

satellite dish

If you wish to install a satellite dish, you need to contact the Service Center to apply for permission.

nameplates

Akelius puts your name on

- your front door
- your mailbox
- the stairwell board

If you would like to add names to your nameplate, please contact the Service Center.

stairwell, basement, attic, and entrance hall

All common spaces

- are used by rescue services
- are evacuation routes
- should be free from private belongings and waste

waste

Household waste should be disposed of in the designated area.

Bulky waste should be disposed of at a public recycling station.

maintenance of the apartment

Take good care of your apartment.

Clean the floor drain in the bathroom regularly. Contact the Maintenance Department if you need help.

If there is a water leak, call the Maintenance Department immediately or the maintenance emergency line.

Parquet floors should be cleaned with water only, using a damp cloth.

Clean the extractor fan in your kitchen regularly.

Akelius changes the carbon filter in the extractor fan twice a year.

If you have an extractor fan with carbon filter, call the Maintenance Department to change it.

laundry room

You may only use the laundry room during your pre-booked time slot.

washing machine and dishwasher

If you wish to install a washing machine or a dishwasher, you need to contact the Service Center to apply for permission.

stove

Contact the Maintenance Department if you would like a stove guard.

If you have an induction stove, use cookware suitable for induction cooking.

fridge and freezer

Clean and defrost your fridge and freezer regularly.

A clean fridge and a defrosted freezer use less power and keep the goods colder.

renovating

If you would like to renovate or change something in the apartment, please contact the Service Center to apply for permission.

ventilation

Always keep the window ventilation valves in the apartment open.

Keep the valve above the stove open while cooking.
Close the valve when you are finished.

If you would like to air out the apartment, completely open one or more windows during short moments.

radiators

The thermostats in the apartment should always be turned on.

Do not cover the thermostats.

The radiators will come on automatically when it gets cold outside.

Thermostats detect when the room temperature has reached twenty degrees.

A room can be twenty degrees, even if the radiators are turned off.

In order to let air flow freely, ensure you

- use short curtains
- do not put large furniture, such as sofas, in front of radiators
- avoid drying textiles or other items above a radiator





being a good neighbour

Contribute to a better living environment for you and your neighbours by

- only letting people you know into the building
- always closing the main entrance door behind you
- being extra considerate between the hours of 22:00 and 08:00
- minding the volume of your TV and stereo
- not smoking in any of the common areas, stairwells or outside the entrance of the building
- not throwing cigarette butts from windows or balconies
- respecting the laundry time slots and cleaning the laundry room when you are finished
- only disposing of waste in waste rooms or bins
- keeping stairwells and exterior corridors free from private belongings
- parking your bicycle in a bicycle stand or bicycle room
- placing your buggy in the buggy room
- regularly checking your smoke alarms
- not shaking out bedding or rugs from your balcony or window
- looking after your pets so that they do not disturb your neighbours
- always keeping your dog on a leash and walking it outside of the residential area
- not driving motorised vehicles on pavements or lawns
- parking your car in the car park or garage
- not feeding birds from your balcony or near the building

waste sorting guide

If the property is not equipped with a certain waste category, please use the nearest public recycling station.

household rubbish



newspapers, magazines and waste paper



paper packaging



food waste



clear glass



coloured glass



metal



electrical items



Maintenance tips & advice

We hope that you will enjoy your kitchen equipment. Below are a few basic maintenance tips, which will help you to save energy and prolong the life of your machine. In our eShop you can find cleaning and maintenance products that are specially adapted for your particular product. For more detailed information, we refer to the user instructions for the product in question.

Solid plate hob

The best way to clean the stainless rail around the hobs is with detergent and steel wool. A lightly soiled oven can be washed clean using warm water and detergent or a vinegar and water mixture. Oven cleaner may only be used on the enamelled surfaces inside the oven, take care to remove all traces of detergent. An environment-friendly alternative is to use natural soft soap. Spread the soap inside the oven, close the door, select top/bottom heat and heat to 100 °C for ten minutes. Wipe the oven clean using water once it has cooled down.

Oven top hob

For ceramic hobs, we recommend detergents specially made for ceramic hobs, and mechanical cleaning by scraping.

Built-in oven

A lightly soiled oven can be washed clean using warm water with detergent or a vinegar and water mixture. Oven cleaner may only be used on the enamelled surfaces inside the oven, take care to remove all traces of detergent. An environment-friendly alternative is to use natural soft soap. Spread the soap inside the oven, close the door, select top/bottom heat and heat to 100 °C for ten minutes. Wipe the oven clean using water once it has cooled down. Oven cleaner may never be used for catalytic enamel. Catalytic enamel has a self-cleaning effect and cleaning takes place while the oven is in operation.

Microwave oven

Clean using a mild detergent and a soft cloth.

Fridge

Clean inside as required using a mild detergent and a soft cloth. Clean the rear side of the fridge cabinet and around the compressor once a year, this will extend the life of the fridge.

Dishwasher

To guarantee a good washing performance and to extend your appliance's life, the filters, pump and rinsing arms should be cleaned regularly. Run the machine empty at its maximum temperature every now and then to keep the machine fresh. For effective cleaning of the dishwasher, we recommend that you use BSH's special dishwasher cleaner 3–6 times a year.

Washing machine

Use detergents of well-known brands, and clean the filter and pump as required. Make sure you do not use too much detergent, follow the instructions on the detergent packaging. Clean the detergent compartment and the areas around it, as deposits of undissolved detergent can gather here. Run the machine empty at its maximum temperature every now and then to remove any detergent residues and deposits that may be formed. Use BSH's washing machine cleaner 3–6 times a year to make sure that all residues and deposits disappear.

Tumble dryer

Clean the filter, ventilation ducts and condenser as required. Perform any other cleaning using a mild detergent and a soft cloth.

Stainless steel products

Clean using BSH's detergent or any other detergent available in shops intended for this purpose. Protective oil for stainless steel surfaces gives your appliance a sheen and serves as a dirt and grease repellent.

For the environmentally conscious, one alternative is a melamine pad produced by 3M/Scotch-Brite (NB: not traditional Scotch-Brite) or a microfibre cloth. These are available from well-stocked grocery outlets.

To buy accessories, cleaning products and spare parts, and also to download instructions, please visit:

www.bosch-home.se

www.siemens-home.se

www.gaggenau.se

www.neff-home.se